

LANSING GIFT SHOW

CONTRACT FOR EXHIBIT BOOTH SPACE

March 4-6, 2018

Sunday 9am-6pm, Monday 9am-6pm, Tuesday 9am-3pm

Each pipe and drape booth space includes 1 draped and skirted table, 2 chairs, booth sign, and name badges

Company Name: _____	Your Name: _____
Mailing Address: _____	City: _____ State: _____ Zip: _____
Phone: _____	Fax: _____ E-Mail: _____

Please check one or both: Order Writing Booth Cash and Carry Booth

10' x 10' Booth.....\$575

Additional 10' x 10' Booths.....\$400 Each

Please reserve:

Size of Booth _____

Booth cost (see above) _____

Corner booth (add'l chg.) \$60 ea. _____

Electrical \$55 (\$75 @ Show) _____

Total amount due: _____

 Deposit 50% of total Due Now _____

 Balance Due February 1, 2018 _____

Make Checks Payable To Expo Promotions

List of Lines to be Displayed

Please Print Names Of People
Working In Your Booth During The Show

List Booth Choices By Number

1st Choice: _____ 2nd Choice: _____ 3rd Choice: _____

EXACT Wording Of Booth Sign (40 characters max)

*The undersigned agree to abide by the Conditions, Rules and Regulations of the Show as set forth here and in notices issued in advance of the Show. Acceptance of this contract binds us to the payment as set above. Deposits are non-refundable if assignments are made. No refunds within 45 days of the Show's opening date. We understand Management reserves the right to: demand release of space for failure of ourselves or our representatives to conform to the rules; withhold refund for failure to occupy; re-allot space; reject any and all applications; and make all final decisions where a ruling is required.

*In the event of cancellation of Show due to fire, strikes, act of nature, government regulations, or any other cause beyond control, the Management shall determine an equitable basis for the refund of such portion of Entrance, Publicity, and Exhibit Fee as is possible, after consideration of expenditures and commitments already made.

*The undersigned agree to indemnify and hold harmless Expo Promotions, sponsoring organizations, exhibit facilities or any officer or member of these organizations or their subcontractors for any loss, damage or injury sustained by an exhibitor or any other person caused by fire, theft, water, or accident of any kind.

*Exhibitors will display only merchandise regularly sold by them. **NO SPACE MAY BE SHARED OR SUBLET.** Failure to list and pay fees for any and all displayed by exhibits shall be deemed cause for cancellation. All sales gimmicks, promotions and give-aways must be approved by the Management.

*Exhibits must remain intact until the closing of the show. Early tear down will result in expulsion of future shows. Soliciting of trade and set-ups must be confined to within your own exhibit booth. Any damage to vendor or convention center property is the financial responsibility of the Exhibitor causing the damage.

*Balances not paid by February 1, 2018 will result in forfeiture of booth space.

Your Signature: _____ Date: _____

Accepted By Show Manager: _____ Date: _____